

WACA Wednesday Minutes 9.30.20

Attendance: 63

HB 1660 - Goal: For every student to have the opportunity to participate in extracurricular activities. Cost should not be the barrier to inclusion. The purpose of the bill is to close the financial gap in schools through extracurricular and athletic activities.

- Schools and districts will create the process for their districts to figure out how to follow this law
- There is a gap formula was created by the state and goals that the state wants the schools to hit for the next 5 years.
- Greg Barker, AWSL, is working with the state auditor to get more information on how to deal with this in the schools.
- Student Action: In order to work on this, we need to have a student plan of action to advocate for the districts and schools
 - Create a plan of action

Q: Free and reduced lunch form- what box needs to be checked to get the benefits of HB 1660

A: If you qualify for free or reduced-price meals based on household size or income or, if you receive Basic Food, Temporary Assistance for Needy Families (TANF), Food Distribution on Indian Reservations (FDPIR), or have been Directly Certified as eligible for free meals you may be eligible for decreased fees to participate in other school programs. Submitting/not submitting this form will not affect your child's eligibility for free or reduced-price meals.

You must check the box for each program you would like to participate in and sign the form to allow your eligibility status to be shared for other program benefits.

In Marysville this is a separate form, it is not on the district free and reduced meal application form.

ASB Law Webinars/Classes:

- October 2nd @8:30am - 11am
- October 6th @6pm - 8:30pm
- They are recording the sessions so if you can not attend live you can still get the information
- Link to AWSL ASB Law Class with some live sessions on Oct 2 or Oct 6 with asynchronous modules
<https://awsl.awsp.org/s/store#/store/browse/detail/a151U000004HJ92QAG>

Online Fundraising:

- This is a district policy
- Research your accounting policies in your district
- Easiest way is to fundraise through the district online portals - it hits the laws in the best way
- InTouch - you can create a TouchBase Lite Fundraiser
- Some districts are frozen, some are not. Create a solution to take the district about how we can fundraise

Auditing:

- Make sure the minutes are self-explanatory
 - Remind the students that you are writing the minutes so that a stranger can read and understand them. The Auditor is a stranger.
 - Having a template for the students to use for their minutes will help this process
- Bring in the bookkeeper to help teach the kids what they need to do to hit the laws
- Once you've been audited, the auditors will look for the same thing for years down the road
- Auditors will also tell you how to fix your problem and will look to see if you did that in future years
- Auditors will look at every aspect of the fundraising to make sure you did it all correctly and to the law.
- Check to see if kids touch the money and inventory-based items
- You can sell spirit wear using InTouch to pay online. Mask could also be an option.

Questions:

Q: So will the state be giving the schools more money to cover these costs? We use the pay to play fees to cover officials and game workers. How will this work?^[SEP]

A: No. Fundraising is the state's answer. Buildings and districts will be deciding how to follow this law.

Q: What if you are a district where everyone qualifies for free/reduced price lunch?

A: Currently the answer is to fundraise. There is a grant talked about in HB1660 but only for super small schools.

Q: There is a grant this year to cover the costs of F/R Lunch students' fees - will this grant expand and continue to exist?

A: We need to learn more about the grant before we share information.

Q: Is this not a gift of public funds?

A: It follows the same idea as free and reduced lunches. We have asked AWSL who is working with the Auditor. When we get more information we will pay it along.

Q: How about graduation caps/gowns?

A: That is something they keep, it falls under different areas. Continue to use the funds you have used in the past to cover Graduation cost.

Q: What if those forms have already been filled out for this year? Can they redo the form at a later time?

A: If the form has already been filled out the benefits of the form are good from that point until 30 school days from your first day of school. The form can not be redone but can be filled out anytime during the school year and is good until 30 school days from the first day of school.

Q: We need to replace the mats in our MS gym. is that something ASB can cover?

A: Yes. However, you should determine who is using the mats and divide the amount each group pays by the percentage of usage. Example: Athletic use, PE use, community use – athletic use would be the ASB portion, PE would come from the general budget, and the community use would come from the groups that use the mats.

Q: Wondering if Hb 1660 changes anything with McKinney Vento students who have ASB things paid for through MV funds? Or if that would stay with MV?

A: Working on getting an answer for this. We will send out updated information as we receive it.

Q: How are you delivering items that are purchased?

A: People can ship it, the company you are going through can distribute it, or you can set up pick up times at your school - go through risk management and/or your Administrative Team to make sure it's okay.

Q: Can you talk more about using online fundraising platforms? InTouch keeps being mentioned but I am not familiar with it. We really haven't done any online fundraising in our small community.

A: InTouch is one program for online purchasing platform that some districts use to collect fees online. Your district may have a different system.

- During covid set up is free for InTouch. Have your district look into this.
- Touchbase light through InTouch works great

Q: Are people reducing price of ASB since we can't do as much?

A: It is based off district's policies

Some examples:

- we are providing 2 options this year. Our normal card price that covers the normal things, and a discounted option that is available that would allow for "virtual only" participation, and does not allow for access to games (if they happen)
- Paying half price
- Not selling unless we go back

Q: Guessing we will need to amend our constitutions to remain in compliance if our Con. states that we must have ASB to participate in sports/clubs/etc but we are not charging as a district. Can you share proper procedure for that?

A: Temporary changes do not necessarily need to be added to the constitution. Document changes in ASB minutes if you make changes for this year of Covid.

- Check your constitution and bylaws to see the process you need to follow. There may not be a process to follow. This is where your minutes will be your backup.
- Anything you do out of the norm, document it and why so the auditor sees why the change happened.

Q: Speaking of Student Council... how are people managing that? for my school ASB is the approval for things. Student Council is a 2nd period rep that meet about once a month. Are you all holding those meetings via zoom?

A: Using zoom biweekly

- Sending calendar invites to kid's emails so they have info for meetings
- Posting material in Google Classroom and recording votes in google comments or google form

Q: How to choose reps virtually

A: Use google forms and online videos. Send voting out through student email. Make sure you allow students to only vote once. In google forms there is a box you check that allows one vote per student email.

Q: Can school ASB's share money? There is such a large discrepancy in our district.

A: The money is tied to where the money is originated

- We were only allowed to do it when a new school opened and we helped them start their ASB program because students at our school helped raise the funds and a portion of these students will be attending the new school.

Q: I have a question about money from last year's senior class. We weren't able to spend the money on our senior trip due to the school closure. I ask the seniors what they wanted to do with it and they wanted to use it to maintain their senior community project which was renovating a park. Can I actually do that?

A: No, you may not. The money raised is in a 3000 level grad class account and community service projects would need to be deposited directly into a 6000 charitable fundraising account.

- Surplus in your ASB Accounts in the 1000, 2000, 3000, 4000 accounts can be moved to your general ASB accounts but never to a 6000 account. 6000 accounts can not be moved to General ASB Accounts.
- Schools may have procedures set up on how they transfer money in and out of accounts. Examples:
 - A school has a constitution amendment that says ASB takes anything over 10k left in a club's budget. unless it is approved to be used for a need.
 - A club contingency account that money from clubs that no longer function at the school gets deposited for new clubs or existing club extra support request.
- Once they graduated, the money usually gets moved to a different account – sometimes a school legacy account, sometimes another grad class.
- The money was raised for a specific purpose and cannot be used for another purpose

Q: How would you contact your auditor?

A: Have the district financial person contact the auditor and bring you into the conversation. Contact AWSL with your question and they can present a question to the auditor's office.

Q: How often should we revise our constitution?

A: Each year you should review your constitution with your new officers. From their discussion you can decide what kind of changes are needed.

Attendees that Signed In:

David Volke - Liberty Middle School Camas, WA

Britt Harris - Shorewood High School

Misty Gruber - Cedarcrest Middle School

Charlie Hilen Bonney lake high school.

Misty Young Washougal High School

Lindsey Duerre Kentwood High School

Phillip Terrell Mabton School District

Kyla Ritchey- Washougal High School

Jaime Johnson - Monroe High School

Denise Nanez - Mt Adams School District

Lori Zebrack-Smith - Tesla STEM HS

Yenne-Yelm Middle School

Jen Dunham Maple View Middle School Maple Valley

Chad Crawford - Mount Adams 209

Alex Green Hudson's Bay High School

Jenny Jensen Easton School District #28

Jen Durham - Key Peninsula

Christina Wood- Battle Ground High School

Katrina Millet- Eastlake High School

Deedra Oswald - Shahala Middle School

Emmalee McNeil - Mariner High School

Stephani Kinney, highland Hs

TraSonya Klimek Omak High School

Beth Tugaw- Hcockinson High School

Joe Fenbert AWSL

Megan Adams and Barb Lichneckert (bookkeeper)--Everett High School

Beth Marriott/Meadowdale High School

Curtis Crebar - Prairie High School

Laura Bachofner Prosser High School

Kristina VanderHorst Gaudrone Middle School

Geoff Simm Southridge High School

Jen Schlegel : Harrison Middle Sunnyside

Mark Perez : Mark Perez

Megan Baxter-WACA HS Rep-Union HS

Kristen VHoom Tahoma high school

Megan Holyoke - Lincoln High School (Tacoma)

Jennifer Olson-Rosalia High School

Karen Bell ASB Secretary at Cascade Middle School in Auburn WA

Bryan Conrad Horizon Middle School - Spokane
Tali Wangler—Clover Park High School :)
Christina Alaniz Granger Middle School
Jason Simonson - Area 2 - Kentridge HS
Crystal Cross @ Mt. Baker Middle School in Auburn
Claire Bruncke : Area 4 - Ilwaco High School
Guy Simpson -- Areas 3, 5, & 9 -- WAVA High School
Debbie Zeiser, Concrete High School

Questions and Concerns- If we missed your question or need clarification – contract your Area Rep or any board member. You can also bring your questions to WACA Wednesdays

Stephani Kinney : but we pay those DECA dues to national

Misty Young : So will the state be giving the schools more money to cover these costs? We use the pay to play fees to cover officials and game workers. How will this work?

Denise Nanez : What if you are a district where everyone qualifies for free/reduced price lunch?

Claire Bruncke : There is a grant this year to cover the costs of F/R Lunch students' fees - will this grant expand and continue to exist?

Stephani Kinney : you can't

Claire Bruncke : We started reporting last year and have a form. It is on our website already...

Guy Simpson : April 1, 2021, and then every April 1st annually

Joe Fenbert : Link to AWSL ASB Law Class with some live sessions on Oct 2 or Oct 6 with asynchronous modules
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Stephani Kinney : but it also covers athletic attendance fees to their parents to not charge either. this will gut athletics and extra curricular a

Stephani Kinney : I've contacted my legislator to advocate fundraising reform when comes to food

Britt Harris : How will we know who gets access to this (students and families - for games)? That information has always been private.

Misty Young : Is this not a gift of public funds?

Stephani Kinney : not really, we will have no public funds to administrate. we are 85% free and reduced.

Denise Nanez : If you are a school where all students are free/reduced, can you not charge for anything?

Britt Harris : How about graduation caps/gowns?

Britt Harris : What if those forms have already been filled out for this year/

Harris : Can they redo the form at a later time?

Laura Bachofner : You should be able to fill out the free and reduced lunch for at any time of the year

Stephani Kinney : can you let me know, since I've already talked to our rep

Jen Dunham : Our district says we cannot because of the WACA around the money being in our accounts within 24 days

Kristy Waligorski (Bookkeeper) : If your district uses InTouch, you can create a TouchBase Lite fundraiser.

Kristy Waligorski (Bookkeeper) : TouchBase Lite Version 2 allows fundraisers that look like SnapRaise.

Jen Dunham : oops it is the money in the account within 48 hours

Laura Bachofner : Is anyone doing any fundraiser right now? what and how?

VHoom ! : have people adjusted club dues this year? or are you keeping them the same?

Kristin Johnson : We are collecting a few club dues online

Rexi - Okanogan, WA : we need to replace the mats in our MS gym. is that something ASB can cover?

Jen Dunham : We sold spirit wear using InTouch to pay online. The normal items and then masks

Claire Bruncke : Wondering if Hb 1660 changes anything with McKinney Vento students who have ASB things paid for through MV funds? Or if that would stay with MV?

Kristin Johnson : How are you “delivering” if you sell shirts or masks?

Kristin Johnson : Thanks for the feedback!

Kristin Johnson : Are people reducing price of ASB since we can't do as much?

Guy Simpson : a percentage split

Rexi - Okanogan, WA : 👍👍

Jennifer Olson : Can you talk more about using online fundraising platforms? InTouch keeps being mentioned but I am not familiar with it. We really haven't done any online fundraising in our small community.

Claire Bruncke : @kristen - we are providing 2 options this year. Our normal card price that covers the normal things, and a discounted option that is available that would allow for "virtual only" participation, and does not allow for access to games (if they happen)

Kristin Johnson : Thanks @Claire! Interesting approach. I am worried we will need the “cut” that goes to sports.

Karen Bell : no charge at all for asb cards this year

Lindsey Duerre : We are on pause and do not have any fees right now

Megan Holyoke : We are currently not selling until we go back.

ELISE ERICKSON : We are on pause.

Jen : No selling in the district

Lori Zebrack-Smith : LWSB not collecting anything

TraSonya Klimek : Not selling them

Kia.duNann@sno.wednet.edu : we are not selling right now either.

Jen Dunham : We are not selling until sports or the clubs start

Guy Simpson : We would buy Basketball nets, but would split it with building funds. We would buy soccer goal nets and split it with the building funds, and the community soccer program

Stephani Kinney : on pause, but already only 30.00

Laura Bachofner : My understanding was that waiving the ASB fees was effective for the 2020/2021 school year. offering a lower cost is an option??

Jaime Johnson : @Laura that is your district's decision - I would check with them

Kristin Johnson : I was asking about lowering it for all b/c we provide “less value” this year with limited activities. The HB1660 fee is different.

Kristin Johnson : But HB1660 says has to be waived for F/R students - right?

Stephani Kinney : bad legislation.

Jen : On line sales cannot be for fundraising purposes. We cannot 'make money' from the sales.

Kristin Johnson : Thanks for the InTouch tips - gotta ask about that.

Christina Peabody : Our cheer team is selling spirit gear online and the money goes directly to the business and the business mails out the products to your home. They will then send a check to the school for the squad.

Charlie hilen : what's In touch website

Kia.duNann@sno.wednet.edu : touchbase light through intouch works great!

Karen Bell : Guessing we will need to amend our constitutions to remain in compliance if our Con. states that we must have ASB to participate in sports/clubs/etc but we are not charging as a district. Can you share proper procedure for that?

Kristin Johnson : Check what your constitution says about amendments!

Kia.duNann@sno.wednet.edu : This (constitution) and HB 1660 were discussed last week in the asb seminar, I would suggest watching that!

Kia.duNann@sno.wednet.edu : We are having to change ours now!

Guy Simpson : And a piece of advice, add an amendment that requires a review/update of their constitution at regular intervals

VHoom ! : Speaking of Student Council... how are people managing that? for my school ASB is the approval for things. StuCo is a 2nd period rep that meet about once a month. are you all holding those meetings via zoom?

Johnson : We are holding all regular meetings via ZOOM

Stephani Kinney : using zoom bi weekly

Beth Marriott : Meetings held by Zoom

Kristin Johnson : Posting material in Google Classroom and recording votes in google comments or google form

Laura Bachofner : Weekly via Teams

VHoom ! : thanks!

Curtis Crebar : weekly

VHoom ! : I have an off topic question.

Charlie hilen : is anyone doing anything homecoming related still with out football season not happening.

VHoom ! : is anyone having a virtual homecoming dance- what is that even?

David - Area 4 : Off topic questions are normally my job!

Alex Green : We did a virtual spirit week no dance.

Bachofner : We will be planning a Homecoming Virtual Assembly during Football season in spring

Jaime Johnson : Waiting until football is back since that is what it revolves around.

Joe Fenbert : Colleges are having Stay-Homecomings

TraSonya Klimek : We our online and we are doing monthly dress up days.

Lindsey Duerre : Virtual spirit week and we may try to hire a photographer in the community and have families drive by for family photos

VHoom ! : love that!

Kristin Johnson : Homecoming Events during Football season...we hope. Still doing spirit week kind of dress up and games.

Megan Baxter : Having homecoming if/when we are back on campus...literal homecoming most likely not connected to any sport

Claire Bruncke : My kids have talked about wanting to have "homecoming" week be the week they have Hybrid.

Claire Bruncke : SAME Megan

Stephani Kinney : like lots megan

Deborah Zeiser Concrete HS : I used Google Form

Megan Baxter : The one kid that has their video on and willing to unmute :)

Beth tugaw : We did a virtual assembly. Officers drove up in cars individually and gave a welcome to students. It actually turned out.

Michael Sniezak : You're not turning 22?

From kmillet : More of a personal question... I the new ASB/Activities coordinator as of last week (pretty spur of the moment change) and I am pretty overwhelmed with everything. Anyone have recommendations for where I should start?

From Jaime Johnson : October 2nd @8:30am - 11am

October 6th @6pm - 8:30pm

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Stephani Kinney : what time are the classes?

Lindsey Duerre : Is that the same as the one on the 18th? Not sure who the one on the 18th is through

David - Area 4 : @kmillet Which Area are you from? I can get you connected with your Area rep to help you out.

From kmillet : area 2

Kristin Johnson : THANK YOU!!! Good Luck everyone. We can do hard things.

Joe Fenbert : Thanks WACA for keeping us all connected.

Crebar : Thank you!

David - Area 4 : @kmillet email me here and I will get you connected david.volke@camas.wednet.edu

Claire Bruncke : Thank you!

Deborah Zeiser Concrete HS : Great for a new ASB Advisor, thanks :)

Stephani Kinney : thank you

Julie Martin : Thank you :)

kmillet : Thank you so much, David! I really appreciate your help!

Beth tugaw : Good work!! Thank you

Charlie hilen : Tammy and Michelle you are the best. thank you for getting this going on wednesday.

Kristin Johnson : Where is the best place to get WACA Wed topic and info?

Claire Bruncke : I have a specific question - I might hang out and see if Tammy can help, if that's okay!

Kristin Johnson : I looked on the website and didn't find it.

Charlie hilen : ideas ASB handbook examples

Jaime Johnson : Good one, Charlie. I'll write it down

Jen : Can school ASB's share money? There is such a large discrepancy in our district.

Kristy Waligorski (Bookkeeper) : Only some class council funds were transferred when we opened.

VHoom ! : We "hire" middle school leadership kids to work events and then donate \$\$\$ to their ASB. things like coat check and other events.

David - Area 4 : We were only allowed to do it when a new school opened and we helped them start their ASB program.

David - Area 4 : @kmillet Here is your Area 2 Rep contact - Jason.Simonson@kent.k12.wa.us

Megan Baxter : It was asked earlier...I found a document with my ASB budget that says we can carry over a surplus of 20%...not sure if that is district, state, building or what...

Christina Peabody : Thank you so much Michelle and Tammy!!

Kristy Waligorski (Bookkeeper) : We were told to lower our yearbook balances.

Guy Simpson : upgrade technology, new cameras

Jennifer Olson : I have a question about money from last year's senior class. We weren't able to spend the money on our senior trip due to the school closure. I ask the seniors what they wanted to do with it and they wanted to use it to maintain their senior community project which was renovating a park. Can I actually do that?

VHoom ! : we have a constitution amendment that says ASB takes anything over 10k left in a club's budget. unless it is approved to be used for a need.

Kristin Johnson : I LIKE THAT

Stephani Kinney : there is always a grey when great minds get together

ELISE ERICKSON : How would you contact your auditor?

ELISE ERICKSON : Thanks!

Charlie hilen : thanks friends. good night.

Jennifer Olson : Thank you.

Stephani Kinney : good night

Kia.duNann@sno.wednet.edu : thank you, nice to see you!

Jen : Thank you....Have a good evening.

VHoom ! : thanks! happy Wednesday all!

Kristin Johnson : Have a great evening.