

<b>WACA PreConference Board Meeting</b> <b>March 13th, 2018</b> <b>Location: Three Rivers Convention Center, Kennewick, WA</b>	
<b>Call to Order – 1:11pm</b>  <b>Attendance</b>	<p>           Laurel Robillard, <i>President</i>            Karin Blomquist, <i>President-Elect</i>            Dick Caldwell, <i>Past-President</i>            Norm Sanford, <i>Treasurer</i>            Guy Simpson, <i>Communications Coordinator</i>            Ryan Healy, <i>Technology Coordinator</i>            Tammy Caldwell, <i>Program Coordinator</i>            Kari Bradley, <i>Secretary</i>            Jen Durham, <i>Partner Coordinator</i>            Tim Turner, <i>Adviser Certification Coordinator</i>            Jaime Johnson, <i>Area 1</i>            Michelle Munson, <i>Area 2</i>            Caleb Knox, <i>Area 3</i>            Becky Cruz, <i>Area 4</i>            Stacia Hardie, <i>Area 5</i>            Susie Bennett, <i>Area 6</i>            Bryan Conrad, <i>Area 7</i>            John Bittinger, <i>Area 8</i>            Jen Nelson, <i>Area 9</i>            Lana Yenne, <i>Middle Level Representative</i>            Coley Veintenhans, <i>High School Representative</i> </p> <p> <b>Not Present:</b>            Becky Cruz, <i>Area 4</i>            Norm Sanford, <i>Treasurer</i> </p>
<b>Approval of Agenda</b>	<p> <b>Motion</b> by Tim to open the meeting at 1:11, second by Caleb.  <b>Motion</b> by Susie to approve the agenda, second by Coley            Motion passes         </p>
<b>Minutes</b>	<p>           Winter Board Meeting Minutes  <b>Motion</b> by Ryan to approve, second by Dick            Motion passes         </p>
<b>Reports</b>	<p>           Dinner at 5:30 at Twigs            Continental breakfast in hotel tomorrow. 7:30ish         </p> <p> <b>Technology –</b>            Tech needs/equipment? SEE RYAN. Will not order.            Will suggest purchase of a couple projectors at a future meeting.            Schedule is the first link on our website.            Every room has screen/AV cart and podium. Podiums free.         </p> <p> <b>Certification –</b>            29 submitted applications. 7 submitted after February 1<sup>st</sup> but we'll let them in.         </p> <p> <b>Clock Hours –</b>            Promoted that NO clock hours provided for leaving early.            Clock hours for pre-con as well.            Must retain sign-in sheets for 7 years. Tim will scan and keep in board docs.         </p>

	<p><b>Program –</b> Distributed programs. Using Sched app/online program. Will add questions to the survey to see how many use it and what delegates think. We are using the rooms next to the restaurant/bar. It's included on the map.</p> <p><b>Partners -</b> 24, 5 new. Lots took double booths. Same configuration as 2016.</p> <p><b>Communications –</b> Will be building the survey over the conference so it's ready Friday morning. Karin and Laurel will contribute ideas.</p> <p><b>Hall of Fame –</b> Becky will be here to accept her award. Kay Anderson on vacation, niece will be accepting on her behalf.</p>
<b>The Matrix</b>	<p><b>PreCon –</b> Make sure you highlight as people arrive. Don't let people jump ship! Area Reps will remind them where they're heading.</p> <p>Tammy took note of presenter intros.</p> <p>Meals all buffets. Board eats last!</p> <p>Proof Gastropub Area 8 social around 9 for ice cream social. Bartender staying late at hotel for socializing.</p> <p>Barnes and Noble using ID# up to five days after the conference.</p> <p>Giveaways during lunch. Coley, Lana, and Ryan on that.</p> <p>We've got a pseudo admin strand. Admin session during first-timers.</p> <p>Nixing pictures for presenters and area reps.</p> <p>Arranged coverage for even-areas for elections.</p> <p>Clock Hours sign ups at tables around the perimeter of the ballroom. Will distribute by area and will have pre-printed lists so people can sign by names.</p>
<b>Next Meeting Date</b>	<p><b>Post-Conference Board Meeting</b> Three Rivers Convention Center</p>